



Minutes of the Meeting of Rackheath Parks and Leisure Committee

On Tuesday 10th November 2020 at 7.00pm

Via Zoom Video Conference

Present: Tracy Buckley, Paula Lowe, Stephen Oakley

Also in attendance: Anne Tandy, Parish Clerk and RFO

35. Appointment of Chair: Tracey Buckley agreed to be Chair

36. Apologies for absence: Sally Hoare, Broadland District Council.

37. Declarations of interest: 0

38. Adjournment of the meeting for public participation: 0

39. Approval of the Minutes of the meetings held on 8th September and 13th October 2020.
All Agreed. Any matters arising (report from the Clerk)

40. The Pavilion and Stracey Sports Park

a) Pavilion maintenance and any work required. Lockdown has delayed organising a maintenance contract but once able, this will be pursued further. It was suggested that a small number of hours could be offered per month to carry out regular maintenance such as clearing gutters, cleaning windows etc. Larger one-off jobs could be priced and agreed individually.

b) Pavilion hiring, payments and any overdue fees. Refund requested from Photographer of 1 hour due to low number of bookings. It was not possible to book the Pavilion for that hour to anyone else, however, as a goodwill gesture a one-off refund of half an hour (£6) would be offered. **All agreed.**

c) Request for hire of grassed area behind the Pavilion Hall to be used for dog walkers. Clerk to get prices for a small wooden gate at the patio end and chicken wire to block off the 5-bar gate and then a charge of £10.00 per hour to be offered. **All Agreed.**

d) Pavilion closure due to lockdown 2 means the Booking Assistant has no work and is eligible to be furloughed. **All agreed.**

e) Snow and Ice plan. **All agreed.** Recommended the purchase of a non-lockable girt bin and bag of salt costing £71.30. **All agreed.**

- f) Price for advertising on MPSA. Further information needed, adjourned until next meeting.
- g) Return of the Salvation Army clothes collection bin. It was felt that as there is a clothes collection bin at Newman Road and the space at the Pavilion is limited, it was decided not to have this returned. **All Agreed.**

41. Jubilee Park

Tree maintenance at Jubilee Park. Clerk to obtain a comparison quote to the one already supplied and recommended to be dealt with under delegated powers up to the sum of £200.00.

42. Newman Road woods

- a) Broadland District Council are in the process of arranging transfer. Clerk to check that bins will be provided on site before handover.

Meeting ended at 7.55pm