



Minutes of the Meeting of Rackheath Parks and Leisure Committee

On Tuesday 8th December 2020 at 7.00pm

Via Zoom Video Conference

Present: Tracy Buckley (Chair); Paula Lowe; Stephen Oakley; Sally Hoare, Broadland District Council

Also in attendance: Anne Tandy, Parish Clerk and RFO

43. Apologies for absence: 0

44. Declarations of interest: 0

45. Adjournment of the meeting for public participation: 0

46. Approval of the Minutes of the meetings held on 10th November 2020. **All Agreed.**
Matters arising: Grit bin and grit has been purchased and is now on site.

47. The Pavilion and Stracey Sports Park

- a) Pavilion maintenance and any work required. Quote received from SAW Home Improvements for various minor jobs to be carried out. The Committee **all approved** the following work at a total of £325.00:

Boiler room door reduced to fit
Office fire door closure
Stop cock make good following water leak
Disabled toilet lock doesn't engage
Internal notice board to go up in the corridor
Back gate & mesh for metal gate (this includes hinges, clasp and spring loaded hinge) to enable hire for dog training

The Committee **all approved** the cost of on-site gritting by SAW Home Improvements at £30-35 a day, as and when required.

- b) The Committee requested the Clerk to issue Wroxham Youth Football Club with a 7-day deadline to make the first seasons payment.
- c) The Pavilion reopened on 2nd December under current Government Covid guidance and all but one hirer has returned. The booking, on a Thursday morning, will be held open until the beginning of January 2021 and after this it will only be available until another booking is taken at that time.
- d) It was **agreed by all** not to proceed with advertising on MPSA/Stracey Playing Field as it was felt for what could be charged there would be little return and a considerable amount of work to set up and administer.

48. Jubilee Park

- Tree maintenance at Jubilee Park. Alternative quote received from Target Trees to carry out more extensive work which would prevent any further work being required for several years. Independent advice obtained by the Clerk, had concurred with this assessment. The Committee **all agreed** to go ahead with the revised work at a cost of £316.67 exc VAT.
- The Clerk has been made aware that the Primary School have had a tree survey carried out by the Tree Council and will establish if any of the trees in need of work are within Jubilee Park. If this is the case the Clerk will arrange for quotes to be presented to the Council to complete the work.

49. Newman Road woods

Broadland District Council requested agreement of the area proposed to be adopted and the Committee to note the agreement of Broadland District Council to cover the legal costs up to the sum of £1,000. The Committee **all agreed** the proposed area for adoption.

Meeting ended at 7.38pm